SG meeting for iOBS on 18-11-23

Agenda:

*Welcome and Presence
*Approval of the Agenda
*Presentation Project Manager
*Staffing
*Projectplan
https://docs.google.com/document/d/1HR758421jIWwVFMarS34JnlOHmgRG0-6-v2EtVXYiQ0/edit
*Decision start execution phase (DP checklist)
*Next meeting
*AOB

Welcome and Presence

Invited:
Anette Lauen Borg, NO, Project leader, Observer
Dan Still, FI, CSC
Heiner Körnich, SE, SMHI
Jørn Kristiansen, NO, MET Norway
Michaela Barth, SE, Chair
Rob Pennington, US, Observer
Sami Niemelä, FI, FMI

Presence: all, besides Rob.
Quorum: see § 3.6 in Collaboration Agreement
Decision: The SG has quorum.

Approval of the Agenda

Agenda was sent out in time on Nov. 9th.

Decision: The agenda is approved.

Presentation Project Manager

Anette on service contract since Nov. 1st. 3-day Tieto Practical Project Steering (PPS) step 1 booked for end of November.
Anette presents herself.

Staffing

CSC:
*expertise on ML and AI (Markus Koskinen, Aleksi Kallio, later in the project) IaaS expertise
Johan Guldmyr/N.N.
*testing IaaS infrastructure, (no names on that yet)
SMHI:
*several names provided, depending on needed competence and intended start date
** Data assimilation, Algorithms (Jelena Bojarova)
** Use of Observation (Martin Ridal)
**IT specialist (Esa Falkenroth)
** NWP system (Lars Berggren)
**ML, postprocessing, verification (Robin Isaksson, Måns Persson or Noelia Borau)
FMI:
*two names so far:
** numerical weather prediction nowcasting expert (Erik Gregow)
** quality control of new observations (Lasse Latva)
MET NO:
*Anette
*Code scientist/architect might be available for novel type observations: Roel Stappers
*Mid January new person: code structure, preprocessing and quality control and extending
use of qc control to new types of observations: Frederik de Roo (Mareille Wolff)
*ML and qc (Nico)

Project plan

The project plan draft had been shared by the Project manager in advance:
https://docs.google.com/document/d/1HR758421jIWwVFMarS34JnlOHmgRG0-6-v2EtVXYiQ
0/edit
OpenScience aspects of importance for NordForsk

Discussion: Input data doesn't have to be open, output data should be open. Common
preprocessing as a goal.
SAPP: open source (under conditions), future support might be available
Has to be broken down to fewer and smaller tasks (so number and person months and
person can be put on it) to get overview of workload. Tasks can be moved around
Clarify own interest and contribution competence by commenting directly in the document
Idea: split up main area lead per partner? <- should be investigated
area number doesn't imply chronological order.
Write also text about the different areas.

Potential future partners: Norwegian Glenna partners.

Project plan needs to become more mature with input from currently named competences, after that also future partners can have a look at it.
Decision: Project plan needs to mature. PM can share it with persons named so far.

The SG suggests to organize an editorial meeting kick-off meeting style: a physical meeting of all named competences before starting the project.

Decision start execution phase ([DP checklist](#))

Decision: The DP checklist looks ok

Next meeting

Decision: PM to do a doodle poll for January

AOB